

Certificate IV in Motor Vehicle Driver Training (Car)

<https://training.gov.au/Training/Details/TLI41222>



DESCRIPTION

This qualification defines the skills and knowledge required for road transport trainers who will be training individuals or groups in cars, heavy vehicles or motorcycles. This qualification is not for the public to gain a driver's licence.

This qualification may meet part of the state/territory licensing and regulatory requirements for certification as a Motor Vehicle Driver Trainer. Candidates will need to refer to the relevant state/territory licensing authority.

Note: Matrix Training (MT) is offering Car Specialisation only.

ACCREDITATION

This qualification is nationally recognised under the Australian Qualifications Framework (AQF).

CLIENT GROUPS

This qualification provides a pathway for the full-fee paying domestic students. This course is designed to provide participants with the skills and knowledge to complete part of requirements of becoming a driving instructor.

Learners with experience in the relevant industry or education can apply for Recognition of Prior Learning (RPL) and Credit Transfer. Please refer to 'RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER' section or contact (MT).

ENTRY REQUIREMENTS

Qualification Package Entry Requirements

There are no entry requirements for this qualification.

MT Admission requirements

MT has the following admission requirements for all students:

- Be 18 years of age or over.
- Possess a current, full and unrestricted Australian driver's licence.
- Fulfil all of the relevant state or territory regulatory requirements.
- Be of a good character (fit and proper) by providing a satisfactory National Police Clearance check and a Complete Traffic History check. Both checks are to be undertaken by Police, issued within six weeks prior to date of endorsement application, or as varied in writing by the Regulator.
- Be medically fit (a medical examination is required where evidence of a recent check within six months prior to date of endorsement application cannot be provided).
- Applicants are required to have successfully completed a Pre-Enrolment Review and Language, Literacy, Numeracy and Digital Literacy (LLND) test before enrolment. The student may be exempted from LLND test if student has already completed an Australian Qualification of Certificate IV or higher level prior to enrolment.

Note: Unless the learner him/herself is exempt, a valid Unique Student Identifier is must for the issuance of the qualification or statement of attainment. For more assistance, please visit <https://www.usi.gov.au>.

Required Australian Core Skills Framework (ACSF) level

ACSF level 3 is required in reading, writing, learning, numeracy and oral communication.

Required Digital Literacy Skills Framework (DLSF) level

DLSF level 2 is required in digital literacy.

LICENSING / REGULATORY INFORMATION

This qualification may meet part of the state/territory licensing and regulatory requirements for certification as a Motor Vehicle Driver Trainer. Candidates will need to refer to the relevant state/territory licensing authority.

PATHWAY FROM THE QUALIFICATION

Training Pathway

Further training pathways from this qualification include, but are not limited to:

- TLI41222 - Certificate IV in Motor Vehicle Driver Training with specialisation as heavy vehicle driving trainer
- TLI41222 - Certificate IV in Motor Vehicle Driver Training with specialisation as motorcycle rider trainer

Employment Pathway

This qualification provides a pathway to work as Car Driving Instructor.

Learners who complete a course are reminded at the time of completion, of further opportunities, unless a learning barrier has been identified that would hinder their progression.

Please refer to the following source for Pathway and employment outcomes and Job Pathways Charts illustrating potential career pathways within that industry.

Source: <https://www.myskills.gov.au/courses/details?Code=TLI41222>

TRAINING DELIVERY

This program has been developed to be delivered via face-to-face mode of delivery which consists of classroom-based face-to-face delivery and practical using suitable vehicle that meets state/territory requirements for simulated training and assessment, provided by MT.

Each unit is delivered in a combination of face-to-face theory and demonstration sessions and supported by practical group development and individual activities.

The participants in each program group will be provided with detailed learning materials to support the activities. These materials will include learning, assessment and other reference material relevant to the unit of competency being delivered.

DURATION

This course is offered for maximum 26 weeks including holidays. Students need to gain competency in 12 units to successfully complete this course. The duration of the course for a learner may change if RPL or Credit Transfer is applicable.

RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

The underlying principle of Nationally Recognised Training is that a learner does not have to repeat training and assessment that has already been undertaken.

MT has a Recognition of Prior Learning (RPL) and Credit Transfer Policies and Procedures and can be found at MT's website, which outlines in detail a process to be followed for granting recognition and credit transfer. This is supported through the RPL guidelines for this qualification which focus specifically on all units.

Learners are encouraged to apply for RPL prior to or immediately after formal enrolment but prior to the facilitated delivery of units to ensure that they do not miss any training opportunities offered should they be unsuccessful in the RPL process.

Credit Transfer relates to the recognition of learning achieved through formal education and training, and involves assessing a previously completed course or units to see if it provides equivalent learning or competency outcomes to those required within the current course of study. Learners must provide transcripts of results and/or statements of attainment for credit transfer to be assessed.

Where a learner is successful in the RPL or Credit Transfer (CT) application, the units to be undertaken and course duration will be adjusted accordingly.

Where RPL is granted, learners do not have to participate in further training and assessment for skills and knowledge that they already possess.

COURSE FEE

- Tuition Fee: AUD 3,200
- Material Fee: AUD 200
- Application/Registration Fee: AUD 100 (Non-refundable)
- RPL Fee: AUD 250 per unit

Note: State/territory regulations must be followed. For instance, according to CPVV, the Victorian Government has announced that face masks are no longer required to be worn in CPVs as of 11:59 pm Thursday, September 22

2022 – however, it is still strongly recommended. Lawful excuses or exceptions for not wearing a face mask can be found [here](#).

Terms and Conditions:

- MT does not accept fee amount more than \$1500 in advance as fee payment.
- MT will strive to maintain highly competitive fair and reasonable fee structures.
- MT adjusts its fees and charges from time to time. Changes to fees will be fairly and equitably applied, advertised and clearly indicate the date from which the change will take effect.
- MT provides details of course fees in all course information.
- MT will ensure these fees are applied and communicated to clients prior to enrolment.
- In accordance with the Standards for RTOs 2015, MT adopts the following to protect fees paid in advance:
 - Flexible payment arrangements/ options will accommodate individual circumstances. This can be in form of monthly installments.
 - Fees must be paid in full before certification will be issued.
 - Acceptable payment options can be made via credit card, direct debit, and EFT remittance to accommodate the diverse financial situations of clients.

COURSE STRUCTURE

The Training and Assessment which expands on a duration of total 24 weeks of Training and Assessment and 2 weeks of Term Breaks as maximum permissible duration. All learners are expected to give few hours per unit as Self-Directed Study.

As per package rules, 12 units must be completed.

Core Units, including Car Specialisation Core units

BSBINS309	Maintain business records
TAEDEL301	Provide work skill instruction
TAEASS301	Contribute to assessment
TLIC1051	Operate a commercial vehicle
TLIC0031	Apply low risk car driving behaviours
TLIF0025	Follow work health and safety procedures
TLIG2007	Work in a socially diverse environment
TLII0005	Apply customer service skills
TLIL2060	Complete induction to the transport industry
TLIL4009	Manage personal work priorities and professional development
TLIM0008	Conduct car driver training
TLIM0016	Develop low risk car driving behaviours in others

COURSE COMMENCEMENT

Please contact MT for the intake dates.

ASSESSMENT METHODS

Each unit is delivered and assessed as a standalone unit. Assessment comprises written assignments, activities and practical applications. Learners are required to attend training and assessment activities as scheduled.

Assessment is structured throughout the course. If students are unable to achieve competency, additional support is provided through mentoring and access to re-assessment as outlined in our policies and procedures. Assessment requires achievement across all tasks to demonstrate competence and may include:

- Knowledge Questions
- Practicals / Demonstration / Observations
- Projects
- Reports
- Case Study

RESOURCES / MATERIALS

This program takes place in a classroom environment with access to a suitable vehicle that meets state/territory requirements for practical learning and assessment. The training and assessment facility is equipped with all the required equipment in accordance with the training package (<https://training.gov.au/Training/Details/TLI41222>).

Learners will be provided with access to the following resources required to complete the qualification successfully upon enrolment:

- Units' Notes
- Student Workbooks and Resources
- PowerPoint Slides and Handouts
- Computers with Office Suite and appropriate software, as per unit's requirements
- Workplace documentation and resources relevant to business records
- A range of relevant exercises, case studies and/or simulations
- Relevant materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- Applicable documentation including:
 - Australian road rules
 - Codes of practice
 - Motor vehicle regulations
 - Operation manuals
 - Relevant state/territory driver licensing and testing standards
 - Road traffic legislation
 - Workplace procedures
- Suitable vehicle that meets state/territory requirements

COMPLETION

Upon successful completion of this course, student will receive a nationally recognised TLI41222 - Certificate IV in Motor Vehicle Driver Training. Students who do not complete all units may be eligible for a Statement of Attainment for partial completion of the TLI41222 - Certificate IV in Motor Vehicle Driver Training.

Unless the learner him/herself is exempt, a valid Unique Student Identifier is must for the issuance of the qualification or statement of attainment. For more assistance, please visit <https://www.usi.gov.au> or contact the institute.

COURSE DELIVERY LOCATION

The training delivery facilities are:

- 42 Bentinck St, Wallan VIC 3756, Australia
- 23 Moama St, Mathoura NSW 2710
- In other states / territories, similar facilities are acquired by MT depending on the group of students according to their location. Please contact MT for further details.

FURTHER INFORMATION

Before enrolment, each student should ensure s/he meets the following requirements:

- The address of MT Head Office is 121 Roulston Way, Wallan VIC 3756, Australia.
- Enrolment Application Form can be downloaded from website <https://matrixtraining.edu.au/> or request to be emailed can be forwarded to info@matrixtraining.edu.au.
- Read and understand the complete information available at MT's website or email your request.
- Read and understand all policies and procedures available at MT 's website or email your request.
- Provide MT with their Unique Student Identifier (USI) number. For more information, see <https://www.usi.gov.au/students/create-your-usi>.
- You can post or visit us at our head office in 121 Roulston Way, Wallan VIC 3756, Australia (addressing to Matrix Training), or email us.
- You will also find further information about fees and refunds and the enrolment process applied by MT on the website and Student Handbook.
- For further details or queries, MT can be contacted via email.

IMPORTANT INFORMATION

- MT has got the systems in place to make sure that students are getting quality training during the course. MT is responsible for compliance and training & assessment of this course and there are no third-party training provider services acquired by MT.
- Please go through the policies and procedures regarding enrolment, fee refunds, course progress and complaints & appeals available on the website.